

DAUPHINE  
UNIVERSITÉ PARIS

|   |    |
|---|----|
| .....   | 3  |
| Before your arrival.....                        | 3  |
| Upon arrival.....                               | 3  |
| During your exchange.....                       | 3  |
| Before leaving.....                             | 3  |
| .....   | 4  |
| .....   | 5  |
| .....   | 6  |
| General information.....                        | 6  |
| Learning agreement.....                         | 7  |
| How to check schedules.....                     | 8  |
| Academic calendar.....                          | 9  |
| Breaks and holidays in 2016-2017.....           | 9  |
| .....   | 10 |
| Housing in Paris.....                           | 10 |
| Financial housing assistance.....               | 10 |
| .....   | 11 |
| .....   | 12 |
| Digital resources.....                          | 12 |
| Health.....                                     | 13 |
| Sports.....                                     | 14 |
| Library.....                                    | 14 |
| .....   | 15 |
| Location.....                                   | 15 |
| International Affairs office opening hours..... | 15 |
| Estimated cost of living.....                   | 15 |
| Opening a bank account.....                     | 16 |
| Post office.....                                | 16 |
| Culture in Paris.....                           | 16 |
| Commute in Paris and around.....                | 17 |
| Important contacts.....                         | 18 |

- Upon nomination by your home institution, you will receive an email with the
- \_\_\_\_\_ along with the required documents, to the [Student Exchange Office](#)
- Upon receipt of your \_\_\_\_\_, start your visa process (if applicable).
- \_\_\_\_\_ online ([Learning agreement](#))
- Start looking for \_\_\_\_\_
- Get a [health insurance](#)
  
- \_\_\_\_\_ come to the Student Exchange Office and get your student card
- If applicable, pay for \_\_\_\_\_ (215€)
- Activate your \_\_\_\_\_: access to Paris-Dauphine online services (email address, wifi access, online courses...)
- Activate your \_\_\_\_\_: to pay for food on-campus
- Check your \_\_\_\_\_ (contact: [courses.exchange@dauphine.fr](mailto:courses.exchange@dauphine.fr) / Office P034)
- \_\_\_\_\_ signed by your [regional coordinator/courses coordinator](#) (certificate of arrival, Erasmus+ documents, other)
  
- \_\_\_\_\_
- Finalize your registration to courses at the Student Exchange Office
- \_\_\_\_\_
  
- \_\_\_\_\_ (certificate of departure, Erasmus+ documents, other)
- \_\_\_\_\_: you can check your grades on your Dauphine account. The original of your transcript will be sent to your home institution.

- All non-European citizens need a visa (except citizens of Quebec).
- Upon receipt of your acceptance letter, contact the French Embassy in your country for more information.
- Upon arrival send the required documents to the Immigration Office [OFII](#)

For any further information or help: <http://www.campusfrance.org/en/rubrique/preparer-son-sejour>

- All students need a health insurance covering them for the whole duration of their stay.
  - EU students need to bring their European Health Insurance Card.
  - Students from Quebec should bring their SE-401-Q102 form.
- 
- Non EU citizens can buy health insurance upon arrival at Paris-Dauphine through 2 providers:  
or (215€)
  - Payment is done at Paris-Dauphine. You will receive a certificate « attestation d'affiliation à la sécurité sociale » along with your student card.
  - Send it to the provider you chose, or along with copies of your birth certificate, your visa and your passport. Use one of the following addresses (depending on the provider you chose):

|   |  |
|---|--|
| Assurance Maladie<br>35070 RENNES Cedex 9 | Service Affiliation<br>16 Boulevard du Général Leclerc 92115<br>CLICHY CEDEX |
|---|--|

- Management, Economics, Law, Political Sciences
- Mathematics and Computer Sciences

Courses available for the coming year are listed when creating your [learning agreement](#).

Université Paris-Dauphine offers French taught courses and English taught courses, with a limited number of seats.

Please find the list of English taught courses on our [2016-2017 courses in English catalog](#).

Master degree courses in Finance take place in the campus of La Défense (Metro L1: La Défense). This campus is called « PULV » - Access card is required (ask your [courses coordinator](#))

Find information about courses: <http://www.dauphine.fr/en/international-exchange/coming-to-dauphine-as-an-exchange-student/courses-guide-academic-schedule-and-university-calendar.html>

Contact: [courses.exchange@dauphine.fr](mailto:courses.exchange@dauphine.fr)

- Intensive French Seminar: helps the students improve and reinforce their French for the coming term. Online level test compulsory except for beginners or students with a French language certification - Fee paying program
  - Autumn semester: September (possible credits transfer)
  - Spring semester: January (possible credits transfer)
- Semester French courses: 3h/1h30 a week for 13 weeks.  
Please note that you can take a maximum of 2 semester French language courses per semester (the intensive French seminar is a semester course).

Visit our FLE webpage: <http://www.dauphine.fr/en/international-exchange/coming-to-dauphine-as-an-exchange-student/courses-guide-academic-schedule-and-university-calendar/french-as-a-foreign-language.html>

- Class structure: combination of lectures, group projects and exams.
  - Grading: from 0 to 20. 10 is the minimum to pass.
    - 10-11: sufficient;
    - 12-13: satisfactory;
    - 14: good;
    - 15-16: very good;
    - 17-20: excellent.
  - Examination: Continuous assessments (class test, presentations, papers...) and final exam.
- 
- Before coming to France, fill in your [learning agreement](#) online between mid-June and mid-July.
  - You need to register to at least one class in order to create and save the learning agreement. Add the courses you wish to attend.
  - Adding a course to your learning agreement is a  . It does not guarantee your seat. To confirm your registration, it is compulsory to .

International Affairs courses schedules (codes starting with I0) are available on our [website](#)

Other schedules can be checked on « [Academic Departments Calendar](#) ».

|  |                                  |
|--|----------------------------------|
|  |                                  |
|  | 1st year of Bachelor             |
|  | 2 <sup>nd</sup> year of Bachelor |
|  | 3rd year of Bachelor             |
|  | 1st year of Master               |
|  | 2 <sup>nd</sup> year of Master   |

|  |                                       |
|--|---------------------------------------|
|  |                                       |
|  | Economics and Financial Engineering   |
|  | International Affairs and Development |
|  | International Affairs and Development |
|  | Sustainable Development               |
|  | Economics and Health Management       |
|  | Economics and Financial Engineering   |
|  | Management & Finance                  |
|  | Law                                   |
|  | Economics                             |
|  | Sociale Sciences                      |
|  | Marketing & Strategy                  |

**Example:**

***L3GTS10B - Scientific management and support for decision making***

*L3* → 3rd year of Bachelor level course

*G* → Management & Finance course

*TS10B* → Recognizes this specific course: Scientific management and support for decision making



|  |  | Autumn semester               | Spring semester              |
|--|--|-------------------------------|------------------------------|
|  |  | Sep. 9, 2016                  | Jan. 13, 2017                |
|  | Intensive French Seminar   | Sep. 5, 2016 – Sep. 9, 2016   | Jan. 9, 2017 – Jan. 13, 2017 |
|  | Courses in English for exchange students (Bachelor and Master levels) ; French as a Foreign Language courses (FLE) | Sep. 12, 2016 – Dec. 11, 2016 | Jan. 16, 2017 – May 14, 2017 |
|  | Economics, management, law and social sciences courses (Bachelor level)  | Sep. 12, 2016 – Jan. 15, 2017 | Jan. 2, 2017 – May 14, 2017  |
|  | Economics, management, law and social sciences courses (Master level)  | Sep. 5, 2016 – Dec. 18, 2016  | Jan. 2, 2017 – Apr. 30, 2017 |
|  | Mathematics and IT courses (Bachelor and Master levels)  | Sep. 5 2016 – Jan. 22, 2017   | Jan. 9, 2017 – Jun. 4, 2017  |

|  |                 |                              |
|--|-----------------|------------------------------|
|  | All Saints' Day | Nov. 1, 2016                 |
|  | Armistice Day   | Nov. 11, 2016                |
|  | Christmas Break | Dec. 19, 2016, Jan. 1, 2017  |
|  | Winter break    | Feb. 13, 2017 –Feb. 19, 2017 |
|  | Spring break    | Apr. 3, 2017 – Apr. 16, 2017 |
|  | Easter Monday   | Apr. 17, 2017                |
|  | Labor Day       | May 1, 2017                  |
|  | Armistice Day   | May 8, 2017                  |
|  | Ascension Day   | May 25, 2017                 |

- Please note that the number of rooms available is very limited. We advise you to look for private accommodation.
- To apply for a room, please complete the housing application form (available with the exchange application form)
- If you are allotted a room, acceptance implies the mandatory payment of

Check our website for information: <http://www.dauphine.fr/en/international-exchange/living-in-paris/housing.html>

---

The French national organization called (Caisse d'Allocations Familiales) provides financial housing assistance. For further information, please read the dedicated guides:

For private-market accommodations:

[https://www.caf.fr/sites/default/files/cnaf/Documents/international/pdf/02062016\\_AleEtudiantEtrangerSecteurLocatifanglaisBDEF.pdf](https://www.caf.fr/sites/default/files/cnaf/Documents/international/pdf/02062016_AleEtudiantEtrangerSecteurLocatifanglaisBDEF.pdf)

For CROUS student accommodations:

[https://www.caf.fr/sites/default/files/cnaf/Documents/international/pdf/02062016\\_AleEtudiantEtrangerCrousBDEF.pdf](https://www.caf.fr/sites/default/files/cnaf/Documents/international/pdf/02062016_AleEtudiantEtrangerCrousBDEF.pdf)

For non-CROUS student accommodations:

[https://www.caf.fr/sites/default/files/cnaf/Documents/international/pdf/02062016\\_AleEtudiantEtrangerFoyerHorsCrousBDEF.pdf](https://www.caf.fr/sites/default/files/cnaf/Documents/international/pdf/02062016_AleEtudiantEtrangerFoyerHorsCrousBDEF.pdf)

<https://www.caf.fr/international/francais-a-l-etranger-etrangers-en-france>

Meet Paris-Dauphine students through our [Buddy Program](#)

(Room B007 - [dauphineerasmusexchange@gmail.com](mailto:dauphineerasmusexchange@gmail.com))

- Helps exchange students integrate the Dauphine community
- Organizes events (Erasmus Bar every Thursday, cultural visits, welcome week-end, etc.)
- Manages the Buddy Program

Join the Facebook group for international students: [Erasmus Dauphine 2016-2017](#)

(Room B008 - [bdadauphine@gmail.com](mailto:bdadauphine@gmail.com))

- Promotes arts and culture at Dauphine
  - Offers reduced-price theater tickets
- Join the Facebook group: [BDA Dauphine](#)

For further information about community life at Paris-Dauphine, visit our dedicated webpage : <http://www.dauphine.fr/en/life-at-dauphine/clubs-organizations.html>

You can find many services on Paris-Dauphine campus:

Digital resources, Health related services, Library, University restaurant, Cafeteria, Book shop, Travel agency, Photo machines, Cash machine, Lost and founds at the welcome desk, Gym facilities, etc.

### ***Passeport Dauphine***

Every Dauphine student has a ***Passeport Dauphine*** account, giving access to the intranet, Dauphine email account, online courses, grades, etc. It also allows you to use the computers available for Paris-Dauphine students.

Upon reception of your student card (upon arrival), ***Passeport Dauphine*** :

1. connect to <https://www.ent.dauphine.fr>
2. Click on ***Se connecter***
3. Click on ***Activer son compte***
4. Your ***Passeport Dauphine*** IDs will be as follows:

first 4 letters of last name + first 2 letters of first name + year

Ex: Amélie POULAIN =

To be set up when activating the account

Visit this website to find information for Dauphine students (French only): <http://my.dauphine.fr/>

Use your ***Passeport Dauphine*** IDs to connect and find online Dauphine courses and pedagogical materials:

<https://mycourse.dauphine.fr/webapps/login/>

Use this free app for Android and iPhone to access your online courses on you smartphone.

Use the [computer rooms](#) or the computers available at the International Affairs office



: Main hall, Office C018  
: In the courtyard, downstairs  
: [sports@dauphine.fr](mailto:sports@dauphine.fr)  
: [Dauphine Sports](#)  
: [sport.dauphine.fr](http://sport.dauphine.fr)

1. Go to **Scolarité Centrale** service (courtyard, 3<sup>rd</sup> door on the left side) and tell them you want to use the gym facilities
2. Pay the registration fees (70 €) at the payment office (P539)
3. Fill in the online form: <http://sports.dauphine.fr>
4. Your student card will be quickly activated (it may take 24h to 48h)

Use your student card to enter the library and borrow books.

Main building, 6th floor  
Wing A, 6th floor (Only for Phd students)

|  |   |
|--|---|
| Université Paris-Dauphine<br>International Affairs – Student Exchange Office<br>Place du Maréchal de Lattre de Tassigny<br>75016 Paris<br>France | Université Paris-Dauphine<br>International Affairs – Student Exchange Office<br>Place du Maréchal de Lattre de Tassigny<br>75775 Paris cedex 16<br>France |
|--|---|

, exit station  
 , exit station  
 , get off at

|  |                |               |
|--|----------------|---------------|
|  |                |               |
|  |                | 8:30am-5:00pm |
|  |                | 8:30am-5:00pm |
|  | 8:30am-12:30pm |               |
|  |                | 8:30am-5:00pm |
|  | 8:30am-12:30pm |               |

|  |   |                                   |
|--|---|-----------------------------------|
|  | Student dorm                                  | 350€-600€                         |
|  | Private accommodation                         | 500€-1000€                        |
|  | On-campus                                     | 3.25€ to 5€                       |
|  | Fast-food                                     | 5€-10€                            |
|  | Restaurant<br><i>Tips are not compulsory!</i> | Lunch: 10€-20€<br>Dinner: 18€-30€ |
|  | Coffee  | 2€-2.50€                          |
|  | Drinks  | 3€-10€                            |
|  | In France/ By train                           | 80€-200€                          |
|  | In Europe/By plane                            | 80€-300€                          |
|  | Movies  | 5€-12€                            |
|  | Sports events, theater, Concerts              | 5€-50€                            |


To open a bank account, you will need to provide the following documents:

- a valid ID document (passport, ID card),
- your student card or a certificate of school attendance,
- a proof of your address in France (an electric bill, a renting contract etc.)

If you want to use a French credit card you may have to pay some bank fees.

Banks opening hours (may vary):

- Monday-Friday - 9am-5pm

If you need a post office, look for this logo: 

Post office opening hours (may vary):

- Monday to Friday - 8:30am-6:30pm
- Saturday 9am-12pm

Visit their website for further information: [www.laposte.fr](http://www.laposte.fr)

As a student you can get discount when you go to theaters and cinemas.

You can even get free entrance to some museum (Louvre, Orsay, Château de Versailles etc...) under particular conditions. You can find further information on the websites of the museums and cultural venues.

Find general information on this webpage: <http://en.parisinfo.com/>

To get discounts and information, visit one of the 3 *Kiosque Jeunes* in Paris (youth centers):

101 quai Branly  
75015 PARIS  
Metro : Bir Hakeim

1, rue Fleury  
75018 Paris  
Metro: Barbès Rochechouard

10 passage de la Canopée  
75001 Paris  
Metro: Châtelet



You can travel in Paris and its suburbs with the same card. Depending on the length of your stay, you have different solutions. Here are the best solutions for foreign students in Paris:

- Students staying for 1 semester:
  1. Buy a Navigo Pass at a metro station for 5€.
  2. Reload it monthly by paying 73€. You can use buses, metro and regional trains (RER) as many times as you want without extra fees. You can pay from the 20th of the month for a starting use date the 1st day of the following month. Attention: For example, if you buy your Navigo card on September 15<sup>th</sup>, you will pay the same price but it will be valid until September 30<sup>th</sup> only.
  
- Students staying for 2 semesters:

The « Imagine R » subscription allows students to get a 50% discount for the Navigo Pass. The contract goes for one year (around 342€/year or 38€/month – 2015/2016 rates). You will need to provide a copy of your student card or registration certificate.

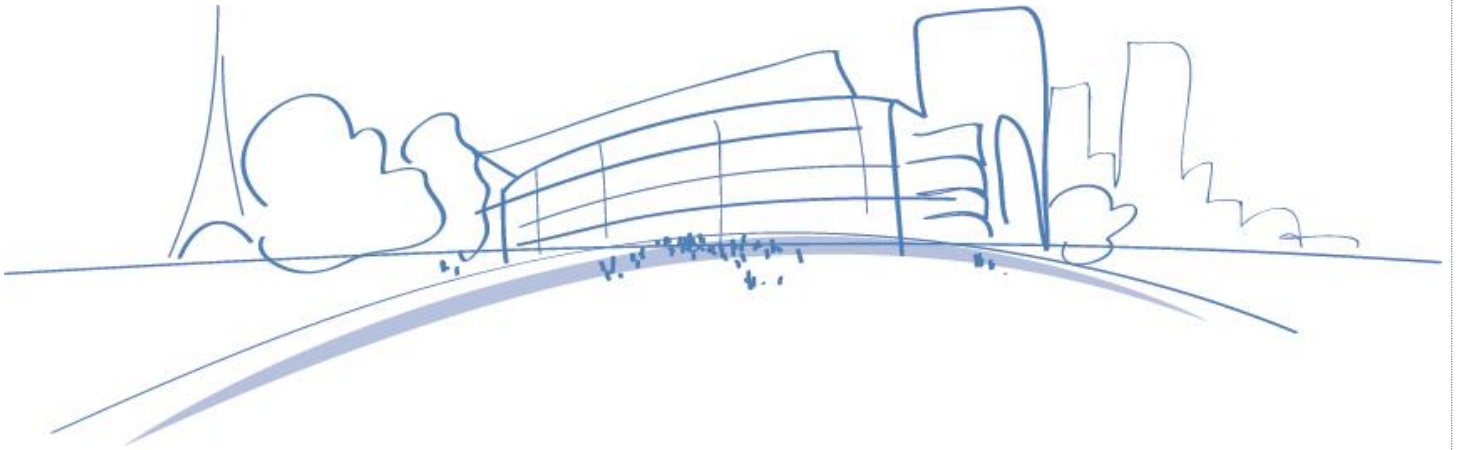
1. Get a subscription form in any metro station
  2. Fill in the form in September and return it
- 
- For general information: <http://en.velib.paris.fr/>
  - For information about subscriptions and fees: <http://en.velib.paris.fr/Subscriptions-and-fees>

|                     |  |
|---------------------|--|
| General Information | <a href="mailto:contact.exchange@dauphine.fr">contact.exchange@dauphine.fr</a> |
| Housing Information | <a href="mailto:housing.exchange@dauphine.fr">housing.exchange@dauphine.fr</a> |
| Courses Information | <a href="mailto:courses.exchange@dauphine.fr">courses.exchange@dauphine.fr</a> |

|   |  |
|---|--|
| Australia, North America                        | <a href="mailto:lucie.kuipers@dauphine.fr">lucie.kuipers@dauphine.fr</a>     |
| Central Europe, Eastern Europe, Southern Europe | <a href="mailto:samiha.cherdouh@dauphine.fr">samiha.cherdouh@dauphine.fr</a> |
| Latin America, Spain, Portugal                  | <a href="mailto:diarra.ngom@dauphine.fr">diarra.ngom@dauphine.fr</a>         |
| Ireland, Netherlands, United Kingdom            | <a href="mailto:nelly.cortes@dauphine.fr">nelly.cortes@dauphine.fr</a>       |
| Asia, Middle East, Russia, Scandinavia          | <a href="mailto:isabelle.dumas@dauphine.fr">isabelle.dumas@dauphine.fr</a>   |

- Firemen (fire and medical emergencies):
- Ambulance – SAMU: or
- Police:

For useful information about life in France, read the Campus France guide for foreign students:  
<http://www.campusfrance.org/en/resource/enjoy-french-culture-shock>



DAUPHINE  
UNIVERSITÉ PARIS